



# KAIPARA

Ngā Maunga Whakahii o Kaipara Ngahere Ltd

## Kaiāwhina Tari

Ngā Maunga Whakahii o Kaipara (NMWoK - the post Treaty settlement entity for Ngāti Whātua o Kaipara / NWoK) purchased the land under Woodhill Forest and part of Riverhead Forest from the Crown in 2013. Our subsidiary NMWoK Ngahere Ltd manages the organisation's forestry estates (which aside from forestry host a range of other businesses and activities, including recreation / tourism and sand extraction / clean-fill).

We are looking for a skilled, keen and diligent person to join our team as kaiāwhina tari – office support. This administrative role is vital to keeping our office running smoothly and efficiently, and maintaining our interface with the public.

Key competencies include excellent communication, writing and computer skills (including the use of e-mail, internet and Microsoft Office applications). Knowledge of the Ngāti Whātua o Kaipara community and Te Reo Māori / tikanga Māori are an advantage.

This is an exciting opportunity to be part of the Ngahere Ltd team working in and around our forests (especially Woodhill), and of the ever increasing portfolio of activities and businesses we manage or are associated with.

If you are interested but want more information please get in touch, and / or forward by 22 March, 2020, an application letter and an up to date cv to:

PO Box 315, Kumeu 0810

Attention: Toni Richards (Kaiāwhina Tari, NMWoK Ngahere Ltd)

or email to [ngahere@kaiparamoana.com](mailto:ngahere@kaiparamoana.com)

NGA MAUNGA WHAKAHII O KAIPARA  
Tauwhare ▲ Tarawera ▲ Tuhirangi ▲ Taranaki ▲ Atuanui

Restall Road, Waimauku, RD3, Auckland 0883. Ph: 09 420 9566  
[investmentadmin@kaiparamoana.com](mailto:investmentadmin@kaiparamoana.com)

[www.woodhillforest.co.nz](http://www.woodhillforest.co.nz)